

## **SCRAP TIRE TURN-IN PROCEDURES**

The Garrison Qualified Recycling Program (QRP) has contracted with DRMO-Anniston to weigh, report, and transport used tires from Redstone Arsenal in compliance with the Alabama Scrap Tire Environmental Quality Act of 2003. The contract is locally serviced by DRMO-Huntsville, Building 7408.

A 45-foot closed top trailer has been positioned in the Motor Pool, Building 3664 to store and transport tires removed from government vehicles in the Tire Shop.

The used tires are stored outside for up to 30 days. Shrink wrapping is not required any longer as long as the tires do not remain outside more than 30 days. When about 60 tires (15 pallets) are reached, please call Bill Neppel (6-3617), DRMO-Huntsville with the exact amount. He will contact Kross Wholesale Tire Company (tire re-use contractor) in Anniston to schedule a site visit to the Motor Pool--to look over the collection and take whatever tires he wants. After he picks through the lot, the remaining tires are to be placed on the trailer provided by Mac's Tire Recycling (tire shredder contractor). The tires do not have to be on a pallet when store in the trailer. To keep within the ADEM health regulations controlling the tiger mosquito breeding areas, the tires need to be under cover (e.g., inside the box trailer) or wrapped after 30 days.

When the trailer becomes full, please call Bill Neppel (6-3617), DRMO-Huntsville to request a pick up. He will contact Kitty (1-800-869-5779) with Mac's to arrange for a pick up and trailer swap. DRMO will weigh the trailer and report the weight to the QRP Manager.

The tire manifest, Form 536 Parts 1 and 2 must be filled out and signed by the Motor Pool Manager whenever the tires are removed from the Motor Pool. Instructions on the form must be followed.

The quarter report, Form 539, must be filed with ADEM at the end of each quarter. The Motor Pool Manager must supply the QRP Manager with the appropriate information. The Garrison with submit the form to ADEM.